



COMMERCIAL SERVICE CHECKLIST

- Application for Service form (signed and returned).
- IRS Form W-9 – Request for Taxpayer Identification Number and Certification ([See Note 1 below](#)).
This form must be completed if the account will be held in the name of the business.
- Copy of Identification
*If **Yes** is marked for “Are you the owner of this business” on the Application for Service, then Driver’s License, State ID Card, Passport, Military ID, or 1-551 (immigrant visa) is acceptable.*
*If **No** is marked for “Are you the owner of this business” on the Application for Service, then an Employee ID is acceptable. ([See Note 2 below](#)).*
- Membership Fee of \$25.00 (refundable) must be paid (new members only).
- Connect | Transfer Fee of \$40.00 (non-refundable) must be paid.
- Service Deposit (based on transformer size at service location).
In lieu of a cash deposit, the customer can provide a surety bond or irrevocable letter of credit.

Notes:

1. Corporations, Partnerships, and Limited Liability Companies (LLCs) must provide a federal tax ID number at the time of applying for electric service.

Sole proprietors (individuals), S Corporations, or single-member LLCs should provide their social security number if a tax ID is not available.
2. If the person applying for service is not an owner of the business, a notarized affidavit must be completed. Please list ALL individuals who have the authority to conduct business. For existing members: The most recent form received will supersede any previous affidavit we have on file.

Return all required documents to Carroll Electric Cooperative:

- by electronic submission to <https://www.carrollecc.com/apply-for-service>
- by fax to 870-423-4815 (Ineligible documents may cause a delay in application processing)
- by mail to the appropriate office (if unsure, call 1-800-432-9720)

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Berryville, AR 72616

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707 SE Walton Blvd
Bentonville, AR 72712

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